

Association of Energy Engineers

Rocky Mountain Chapter



AEE Certified Energy Manager Seminar and Exam April 2 – 3 & 6- 8, 2020 Sponsored by RMAEE

Location

State of Colorado Department of Agriculture
305 Interlocken Parkway
Broomfield, CO 80021

When

The 5 day Certified Energy Manager Seminar and Exam dates are April 2nd – 3rd and April 6th – 7th with the CEM Exam on Wednesday April 8th. Sessions start at 8 AM and end at 5 PM.

Qualifications

All candidates must submit their CEM Applications to the Association of Energy Engineers AEE (Atlanta GA).. Please send all questions regarding a student's qualifications to AEE in Atlanta. Candidate applications are reviewed and approved by AEE in Atlanta GA. **See note 1 below.**

For information on the qualifications and registration please go to the AEE website

<https://www.aeecenter.org/certifications/certifications/certified-energy-manager>

Payment

Financial arrangement must be made by March 2, 2020. Checks will not be cashed and credit cards (VISA and MC only) will not be run until March 4, 2020. All students will be notified on the week of March 9th of their final acceptance in the seminar.

Cancellation Policy

RMAEE reserves the right to cancel the seminar and return all fees collected if a minimum of 20 students have not signed up and paid their tuition fees by close of business March 2nd. RMAEE will notify all attendees by close of business March 11, 2020 if the seminar has been cancelled.

There will be a 100% cancellation charge for any attendee cancellation after March 2, 2020. A substitution of an attendee will be allowed until March 27, 2020, if for some reason the original attendee cannot attend. To maximize the value of your investment any substitute attendee should meet the Association of Energy Engineers qualifications for CEM certification.

Sign up information

Please contact Steve Kutska at: stephen.p.kutska@xcelenergy.com if you are interested in signing up. Payment options include check, Visa, and Master Card. Sign up deadline is February 5, 2019. Make Checks payable to **RMAEE**.

Seminar Fee:

Attendee per person **\$ 2,150.00**

Non-Profit Organizations
Per person **\$ 2,050.00**

Send payments to

Xcel Energy

Attn: Steve Kutska

1800 Larimer St.

Denver Colorado 80202

We will accept credit card payments over the phone. Please call Steve Kutska at 303-571-7254

Notes:

1. The \$400 application and test fee required by AEE with your application submittal is included in the Seminar prices above. **Please do not pay that fee when you submit your application to AEE.** Please send a note with your application submittal to AEE saying that you are attending the March, 2020 CEM Seminar in Denver which is sponsored by RMAEE.
2. Lunches and refreshments at breaks for the 4 days of classroom work are included in the seminar fee.
3. Any questions regarding the application or your qualifications, please contact AEE in Atlanta. Any questions regarding the seminar in Denver, please contact Steve Kutska at: stephen.p.kutska@xcelenergy.com or call 303-571-7254